

PDF Presenter

User Guide

October 2010



Welcome to PDF Presenter

Present your PDF documents and more, with ease and style

This guide contains all the information you need to grow from a novice to an expert with the software. Yep it really is *that* easy to learn and use.

In this guide, a *bullet list* describes several different ways to do the same task, only one of them need to be done. And a *numbered list* describes the steps to a task, it has to be worked out one by one. (Fortunately, there is very few steps for every task)

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Getting Started



Install & Run

1. Obtain PDF Presenter. The software comes in a zip package.
2. Unzip the software. You can put the unzipped file anywhere you like, but we suggest you put them into their own folder.
3. Open the folder and
 - For Windows double click on **startWindows.cmd**
 - For Linux double click on **startLinux.sh**
 - For Mac OS X double click on **startMac.command**

You can also start the program directly in Terminal. For that It is advised to set the VM parameter -Xmx1G in the command.

Uninstall

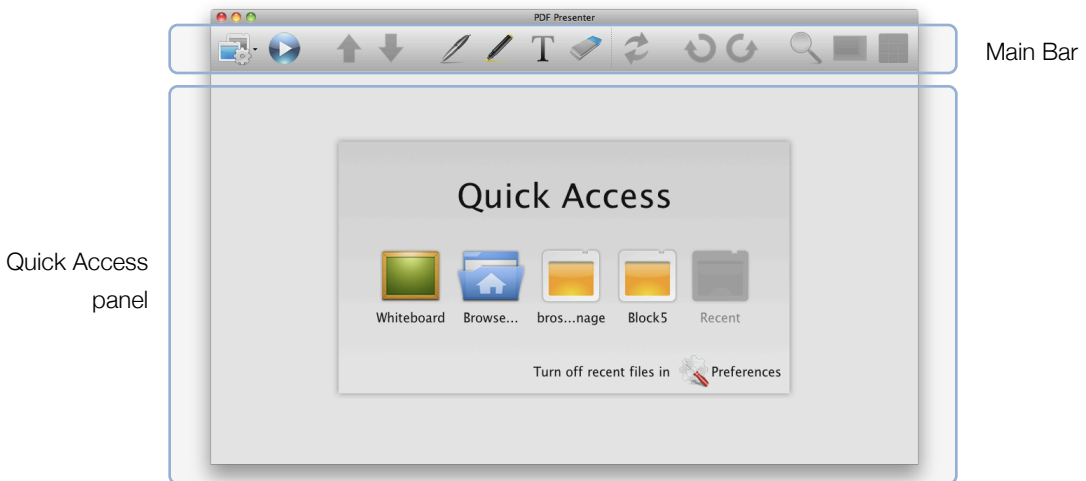
Just delete the program folder including all files inside it.

Folder structure:

| Item name | Description |
|------------------|--|
| PdfPresenter.jar | The program |
| startWindows.cmd | Start script for Windows |
| startLinux.sh | Start script for Linux |
| startMac.command | Start script for Mac OS X |
| core.properties | Stores all program settings. Created the first time program starts |
| readme.txt | Important information of the program |
| presenter_lib | Stores required libraries for the program |
| licenses | Stores licensing information for the program and the libraries it depends on |

Interface Overview

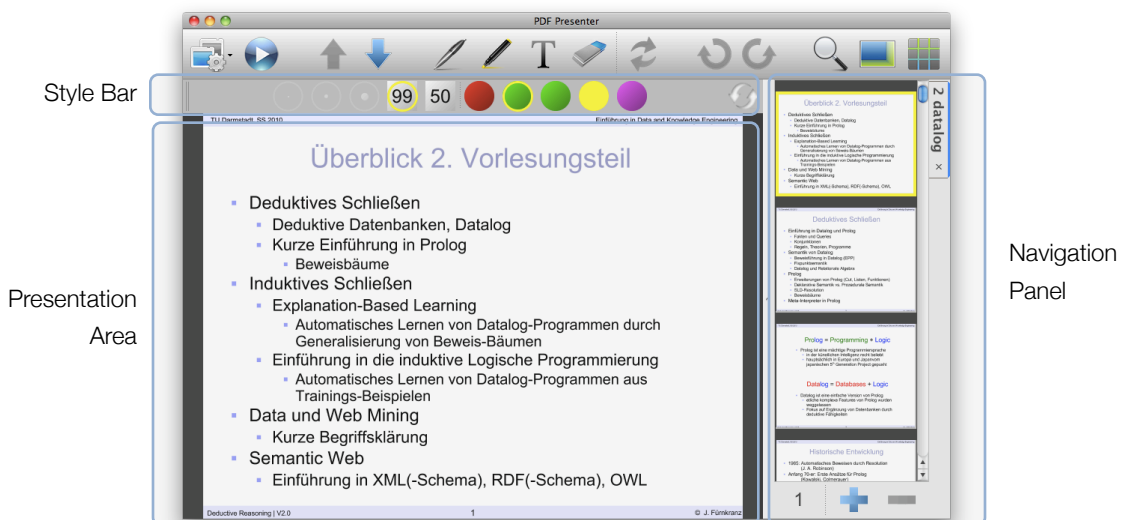
Upon startup, you will see an interface like this:



It splits itself into two simple parts: the **Main Bar** on the top and beneath it, the **Quick Access panel**.

The main bar provides convenient access to the most frequently used functions at all time, while the quick access panel shows when there is no presentation open and provides a fast entry point for presentations.

After opening a presentation, the quick access panel disappears. A new panel consists of three parts replaces it after the main bar. They are **Navigation Panel** on the right, **Style Bar** on the upper left, and **Presentation Area** on the lower left.



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Presentations

A presentation can be a PDF document, a whiteboard, an image or a text document.

Open Presentation

You can open a presentation through either quick access panel or **System Menu**, located in Main Bar.

With Quick Access:

- To open a White Board, click on the *White Board* icon.
- To browse for a file, click on the *Browse...* icon.
- To open a recently used file, click on the icon with its file name.



You can use Quick Access when there is no presentation open.

With System Menu:

Open system menu in main bar, as shown on the right

- To open a White Board, choose *New Whiteboard...*
- To browse for a file, choose *Open...*
- To open a recently used file, choose its file name.

You can use system menu all the time.

Close Presentation

Each presentation has its own tab on the right of the Navigation Panel.

To close a presentation:

- Click on the X button on the bottom of the tab.
- Press Ctrl-W (on Windows and Linux) or Command-W (on the Mac).



Close button

Switch between presentations

Each presentation has its own tab on the right of the Navigation Panel.

To switch to a presentation, click on its tab.



Start presentation

1. Make sure external monitor is properly connected
2. Click on *start presentation* button in Main Bar

Pause presentation

Click on *pause presentation* button in Main Bar (the same button as *start presentation*)

Navigate through slides

There are several ways to get to the slide you want.

To get to an immediate slide:

- Click on the slide in Navigation Panel.
- Press *up* on keyboard for previous slide, or *down* for next slide.

Selected slide will always automatically scroll into Navigation Panel so you don't have to worry about that.

To get to first or last slide:

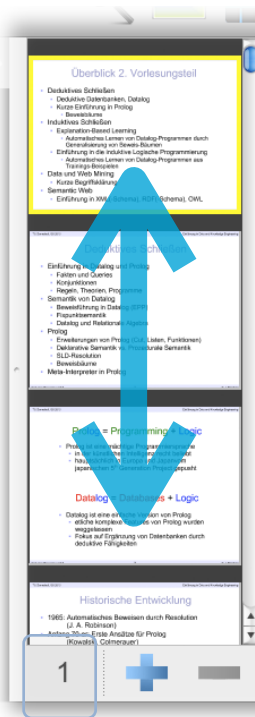
- Press *home* on keyboard for the first slide, or *end* for the last slide.

To get to a specific slide:

- Drag up or down from anywhere in Navigation Panel to scroll. Click on the slide when you reach it.

- You can also **flick** to scroll quickly, which is to drag quickly and let go your mouse. It will scroll at your speed and slow down gradually. If you found the slide but it hasn't stopped yet, click to stop scrolling.

- Type in the slide number directly in **Jump Field**, which is at bottom left of the Navigation Panel, before + and - buttons.



Jump Field

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Annotations

A really powerful and useful feature of PDF Presenter is its annotation ability. You can add many types of annotations directly onto the slides, or just create whole new whiteboard slides, even whiteboard presentations to fully record great new idea on the go. These capabilities are designed to help you visually, dynamically enhance your presentations.



Whiteboard

Think of Whiteboard as our good old overhead projector. It provides unlimited room to draw, to annotate, and to add text.

You can create either a presentation dedicated to Whiteboard slides, or insert Whiteboard slides into existing presentations.

Create Whiteboard presentation

- If there isn't any presentations opened yet, Quick Access panel will be shown. From there click on the *Whiteboard* button.
- At any time click on *System Menu* in the Main Bar and from there choose *New Whiteboard...*
- Just like any presentation, a Whiteboard presentation can be closed by clicking on the X button on its tab in Navigation Panel.

Add whiteboard slide to an existing presentation

Click on the + button on the bottom of Navigation Panel, and a new Whiteboard slide is added after the current slide.

Remove a whiteboard slide

1. Choose a Whiteboard slide, if not yet
2. Click on the - button on the bottom of Navigation Panel, and the chosen Whiteboard slide is removed.

Annotate with Pen, Marker

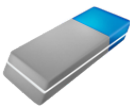


1. Click on the *Pen* or *Marker* button in Main Bar to switch to the tool. The style (color, size) from last time is loaded. To change it, refer to *Customize annotation style*.
2. Begin dragging in Presentation Area to annotate.

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Annotate with Text

1. Click on the *Text* button in Main Bar to switch to Text tool.
The style (color, size, font) from last time is loaded. To change it, refer to *Customize annotation style*.
2. Click in Presentation Area to create a Text Box where text can be typed and shown.
3. Type in, modify the text as usual.
4. To confirm, click elsewhere in Presentation Area, or press *Esc* key.



Remove some of the annotations

1. Click on the Erase button in Main Bar.
2. Click on anywhere in an annotation, and this annotation is removed.



Remove all annotations

Click on the Reset button in Main Bar, all annotations in current slide are removed.

Customize annotation style

Introducing **Style Bar**. It is a context sensitive toolbar where all styles of the current tool can be adjusted. It is designed specifically with pen input in mind, yet as well easy to use with a mouse or a trackpad.



There are several candidates in each style, each represented by a button. For example there are five colors to choose from for Pen tool.

To choose one of the candidate, click on it.

If you would like to replace a candidate with your custom one, it is equally easy.

For example, another color:



1. Activate **Color Popover** by sliding shortly within the candidate button towards Presentation Area where you annotate, and the Popover will



slide out. For example if the Style Bar is on top, slide downwards. You will see a guiding triangle within the button while sliding. You can also activate a Popover by double clicking on it.

2. Choose a new color in the swatch.
3. Close the Popover by either clicking on the ✓ button, or just anywhere else outside of the Popover.

Style for Marker, Text and Erase can be customized in the same way.

Reposition Style Bar

Style Bar can be put on any of the four sides of the Presentation Area. To move it onto another side

1. Begin dragging it from the handle of Style Bar, or anywhere where there is no button.
2. Move it towards the side you want. A skeleton of the Style Bar will appear floated.
The border color indicates whether the Style Bar has understood where you want it to reside.
If the border appears red, you have to move it further towards the side.
3. If the border turns green, you can drop it and the Style Bar and it will be on the chosen side.



Undo

If you have erroneously drawn an annotation, or mistakenly erased an annotation, Undo comes to the rescue.

To undo, either click on the *Undo* button in Main Bar, or press Ctrl-Z (on Windows and Linux) or Command-Z (on Mac).

Every step is saved so you can undo multiple times, all the way back to the beginning.



Redo

If that last undo wasn't desired, Redo helps to remove what Undo did and restore to it before undo.

To redo, either click on the Redo button in Main Bar, or press Ctrl-Y (on Windows and Linux) or Command-Y (on Mac).

As with undo, you can redo multiple times.

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The Rest



Zoom

You can zoom into every portion of a slide. To zoom

1. Click on the *Zoom* button in Main Bar to activate Zoom mode.
2. Select the area to be zoomed by dragging, a selection box will be shown for affirmation.
3. Release the pen, mouse or trackpad. The chosen area now fills up the whole Presentation Area.

To return to full slide, click again on the *Zoom* button in Main Bar.



Annotation Margin

Annotation Margin is an extra margin to the slide. Sometimes a slide is full but you still want to annotate on it. This tool shrinks the slide and thus make room for annotations by adding the Annotation Border.

To add Annotation Margin, click on the *Annotation Border* button in Main Bar.

To remove Annotation Margin, click on the *Annotation Border* button again.

You can set the size of Annotation Margin in *Preferences*.



Grid

Grid can be used as alignment guide for annotations.

To turn on Grid, click on the Grid button in Main Bar.

To turn off Grid, click on the Grid button again.

You can set the style and density of Grid in *Preferences*.

Preferences

Preferences provides settings to PDF Presenter. To open Preferences

- Click on Preferences button in Main Bar.
- Open System Menu, and choose Preferences from there.

That's it.
Happy presenting!

Happy, sad or confused? Contact us at bp@hackermuehle.de